



POSITION : Funding & Reporting Manager
ORGANISATION : African Parks Network – South Sudan
LOCATION : Boma & Badingilo National Park
REPORTING TO : Park Manager
EXPECTED START DATE : *As Soon As Possible*

BACKGROUND:

African Parks is a non-profit conservation organization that takes on the complete responsibility for the rehabilitation and long-term management of national parks in partnership with governments and local communities. We currently manage 22 national parks and protected areas in 12 countries covering over 20 million hectares in: Angola, Benin, Central African Republic, Chad, the Democratic Republic of Congo, Malawi, Mozambique, Republic of Congo, Rwanda, Zambia, Zimbabwe and South Sudan.

Boma and Bandingilo National Parks are located in South Sudan's equatorial region with a combined area of 30,000 KM². The parks host the second largest wildlife migration in the Africa that covers over 120,000 KM², and provide habitat for large populations of hartebeest, buffalo, elephant, giraffes and lions.

JOB OVERVIEW:

Oversees the park's grant portfolio, monitoring effective and compliant delivery of respective projects. This includes working closely with the financial manager to ensure correct allocations of donor funding and tracking burn rates, coordinating grant work plans and briefing the heads of department on key deliverables, providing required partner visibility and monitoring risks to grant project components' delivery. Represents the park in the quarterly funding calls, debriefing APN funding and finance teams on your park's funding needs, grant delivery and key operational updates.

MAIN ROLES & RESPONSIBILITIES:

- Maps out the park's funding needs, and develops compelling funding packages, concept notes and proposals for fundraising among both private and institutional donors. Ensures the proposals are closely aligned with the park's long-term objectives, business plan, approved budget and monitoring program.
- Coordinates and collates park reporting, both for internal and external purposes. This includes collaborating with the heads of departments to ensure the right metrics to capture the parks' impact are being measured and data is being entered accurately into African Parks' reporting systems. Next to developing timely and high-quality donor reports that reinforce our reputation, develops park factsheets for engagement events, shares monthly operational updates, makes



the communications team aware of highlights and compiles analytical reports that inform data-based decision making and performance evaluations for the park.

- Coordinates or collates park-level surveys, case studies, data collection and analyses that inform impact assessments for donors and partners.
- Support the writing of operational documents such as business plans and special project Descriptions.
- Develop concept notes and seek support from in-country partners for collaboration and funding.
- Where needed, provides support to carbon credit or other ecosystem service valorization processes, facilitates park visits from key stakeholders such as donors.

EDUCATION AND EXPERIENCE:

- Full professional competency of English.
- At least 3 years of experience working in philanthropy, conservation, social development or sustainable land use management and a good track record of working with donors, in particular with institutional funders such as the European Union, USAID or GIZ.
- Strong writer and experience in developing external communications such as grant proposals and impact reports.
- A solid handle on Monitoring & Evaluation frameworks and ideally compliance requirements for various donors.
- Exposed to program development, budgeting and detailed financial reporting requirements.
- Able to keep the team organized and focused on the key priorities within a multitude of projects with deadlines, taking strong ownership of safeguarding and improving African Parks' quality standards as the leading conservation organization on the continent.
- Good with people, a capacity builder and sensitive to operating in multicultural environments.
- Resilient and flexible, able to operate effectively from remote areas.
- University degree in Conservation, Biology, Social Development, Communications, International Relations, Social Sciences or other relevant fields.



HOW TO APPLY:

To apply, please email your CV and cover letter to ssrecruitment@africanparks.org or hand delivery to **African Parks office Thonping, Synergy Suites – Plot No 849, Block No 3-K South** by **Tuesday, 28 March 2023**. Please mention the position name in the subject line of the email.

In case you do not hear from us within two weeks after the closing date, this means that your application was not successful. We thank you for your interest in working for African Parks.