



TERMS OF REFERENCES

Position	Field Operations Manager
Location	Fada, Ennedi Natural and Cultural Reserve (ENCR), Tchad
Department	Field Operations
Refers to	Park Manager
Duration	2 Years
Expected start date	01/01/2023

Background :

African Parks Network is a non-profit organisation that takes on direct responsibility for the rehabilitation and long-term management of national parks and protected areas in partnership with governments and local communities. By adopting a business approach to conservation, supported by donor funding, we aim to make each park sustainable in the long-term, thereby contributing to economic development and poverty alleviation. We currently manage 22 parks in 12 countries – Angola, CAR, Chad, Republic of Congo, DRC, Malawi, Rwanda, Benin, Mozambique, Zimbabwe and Zambia, South Sudan - with a combined area of more than 20 millions hectares.

Base: ENCR headquarters at Fada, West Ennedi Region, North-East Chad

Supervises: All the logistic, terrestrial and aerial Operations. He supervises the Infrastructures and garage staff, procurement, the head of technical, mechanical, carpentry, drivers and all related activities.

Job overview: The FOM is a key element of the RNCE Management Unit. He is in charge of the coordination of all internal operations, communication, infrastructure development & maintenance, fleet (vehicle / aircraft /etc) management, logistics, etc. in the ENCR.

Key functions:

- Design, budget and execute construction projects according to contracted terms and to the correct standard;
- Actively manage all contractors on site;
- Ensure a proper functioning radio and IT system;
- Logistics management, workshop management, construction, maintenance & repair of existing infrastructure (including fence), airstrips and mechanical assets;
- Work closely with the Park Management Unit to ensure their equipment needs are met;
- Source suppliers & negotiate prices and terms within the AP procurement policy;
- Ensure effective stock control and storage management systems are in place;
- Ensure good fleet management in place;
- Oversee transport and/or storage of deliveries to the park;
- Ensure all relevant licenses / permits for all vehicles are in place;
- Ensure fleet serviced and maintained according to a preventative maintenance schedule and operated to reduce cost and risk;
- Ensure fleet replacement as per the replacement schedule;



- Promote a culture of safety amongst staff operating vehicles and machinery.
- Implement the decisions of the Park Manager and Deputy Park Manager.

according to AP SOP's;

- Promote and maintain good working relationships with all colleagues of the ENCR;
- Provide reports and record keeping.
- Provide field support to research partners and others as required.
- The FOM will ensure the adherence to the African Parks Standard Operating Procedures in all activities under his control.

Capabilities, competencies and experience needed for the job:

- Demonstrable ability to mentor staff, leadership and people management skills;
- Demonstrable experience at technical level technical (construction, mechanics, fence building & maintenance, water systems, solar, workshop management; communications systems, etc.;
- Demonstrate good knowledge of conservation problematics;
- Experience working in Sahelo-Saharan areas would be a +;
- Fluent in French and in English (spoken), Arabic knowledge would be a +.
- Experience in non-profit organizations
- Experience working in multi-cultural environment
- Good communication skills
- Good financial management skills
- Strong project management skills
- Analytical skills
- Stakeholder relationship management skills
- Strong interpersonal skills
- Strong team leadership skills
- Results oriented
- Highly resilient – must be able to work in remote and challenging environments

What success looks like in 3 years' time?

A fully functioning Protected Area at logistical and technical level with: i) necessary infrastructures in place or being created/well maintained, ii) all effective technical Departments are strongly supported in terms of logistic, iii) terrestrial and aerial operations in ENCR are rationalized, efficient and effective.

Key Relationship :

- Park Management Unit of ENCR
- All technical and logistic support staff of ENCR
- Logistic of APN in N'Djamena

Candidature:

To apply, please email your CV and cover letter for the attention of the Park Manager of Ennedi to rh.tchad@africanparks.org (**copy** : issakhag@africanparks.org) by **09 December 2022**

