



Position Title: Field Operations Manager

Location: Iona National Park, Angola

Expected start date: January 2023

Contract type: Fixed Term, 3 years.

Reporting to the Park Manager, the primary purpose of the role will be to:

- To manage and/or oversee all internal park operations, including infrastructure development & maintenance, fleet (vehicle / aircraft / boats / etc) management, logistics, law enforcement, and conservation activities.
- Ensure that succession is put in place for a future Field Operations Manager to take over.

Key Responsibilities:

- Develop and implement an integrated Operations plan & budget aligned with the park strategy, 5-year business plan, and annual activity plan:
 - Monitor and revise the plan as required
- Oversee all **infrastructure** development projects and maintenance programmes:
 - Ensure effective budget management and cost control;
 - Ensure adherence to procurement procedures (tenders, contracts);
Ensure contractors execute according to contracted terms.
- Oversee **Law Enforcement (LE)** activities:
 - Ensure necessary logistical support in place to enable LE function;
 - Ensure LE team adequately equipped;
Ensure LE team adequately trained.
- Oversee **fleet management** (vehicles / aircraft / boats / etc):
 - Ensure all relevant licenses / permits in place;
 - Ensure fleet serviced, maintained and operated to reduce cost and risk;
 - Ensure fleet management team adequately equipped;
 - Promote culture of safety in fleet management team;
 - Ensure fleet specifications meet park requirements;
Ensure adequate stocks of spares, fuel and oil.
- Oversee all **logistics**, procurement, and stock control activities:
 - Source suppliers & negotiate prices and terms;
 - Ensure effective stock control and storage management system in place;
 - Oversee infrastructure and fleet management procurement;
Oversee transport and/or storage of deliveries to the park.
- Ensure all Operations activities conducted in accordance with African Parks policies and Standard Operating Procedures (SOP's);
- Ensure the Operations teams adequately resourced (financial, people, equipment, etc) to effectively meet their day-to-day operational requirements;



- Support and advise department heads to resolve challenges;
- Provide coaching to department heads.
- Build a strong values-based team culture in the Operations function;
- Provide accurate and meaningful reports on all park operations activities to the Park Manager.

Minimum Requirements:

- Relevant tertiary qualification, eg park operations / conservation / wildlife management
- Pilot's licence an advantage
- 5-10 years relevant working experience with, 3-5 years' experience working in similar environments and roles
- Experience in non-profit organisations an advantage
- Experience working in multi-cultural environments
- Good communication skills
- Language skills: Good knowledge of Portuguese is an added advantage
- Good financial management skills
- Strong project management skills
- Analytical skills
- Stakeholder relationship management skills
- Strong interpersonal skills
- Strong team leadership skills
- Results oriented
- Highly resilient – must be able to work in remote and challenging environments
- Adaptable

*To apply, please email your CV and cover letter to hadmin@africanparks.org by **11 November 2022***

ABOUT AFRICAN PARKS:

African Parks is a non-profit conservation organisation that takes on the complete responsibility for the rehabilitation and long-term management of national parks in partnership with governments and local communities. We currently manage 22 national parks and protected areas in 12 countries covering over 20 million hectares in: Angola, Benin, Central African Republic, Chad, the Democratic Republic of Congo, Malawi, Mozambique, the Republic of Congo, Rwanda, South Sudan Zambia and Zimbabwe.