



FIELD OPERATIONS MANAGER

Organization: African Parks

Location: National Park of Iona

Reports to: Park Manager

Expected start date: asap

Contract type: Fixed Term, 3 years.

African Parks is a non-profit conservation organisation founded in 2000 that manages 19 national parks and protected areas in 11 countries covering 14 million hectares. This is achieved through long-term agreements with national governments, putting in place funding solutions and establishing good governance and management to achieve ecological, social and financial sustainability.

FIELD OPERATIONS MANAGER

Reporting to the Park Manager, the primary purpose of the role will be to:

- To manage and/or oversee all internal park operations, including infrastructure development & maintenance, fleet (vehicle / aircraft / boats / etc) management, logistics, law enforcement, and conservation activities.
- Ensure that succession is put in place for a future Field Operations Manager to take over.

Key Responsibilities:

- Develop and implement an integrated Operations plan & budget aligned with the park strategy, 5-year business plan, and annual activity plan:
 - Monitor and revise the plan as required
- Oversee all **infrastructure** development projects and maintenance programmes:
 - Ensure effective budget management and cost control;
 - Ensure adherence to procurement procedures (tenders, contracts);
Ensure contractors execute according to contracted terms.
- Oversee **Law Enforcement (LE)** activities:
 - Ensure necessary logistical support in place to enable LE function;
 - Ensure LE team adequately equipped;
 - Ensure LE team adequately trained.
- Oversee **fleet management** (vehicles / aircraft / boats / etc):
 - Ensure all relevant licenses / permits in place;
 - Ensure fleet serviced, maintained and operated to reduce cost and risk;
 - Ensure fleet management team adequately equipped;
 - Promote culture of safety in fleet management team;

- Ensure fleet specifications meet park requirements;
Ensure adequate stocks of spares, fuel and oil.
- Oversee all **logistics**, procurement, and stock control activities:
 - Source suppliers & negotiate prices and terms;
 - Ensure effective stock control and storage management system in place;
 - Oversee infrastructure and fleet management procurement;
Oversee transport and/or storage of deliveries to the park.
- Oversee park **conservation** activities:
 - Coordinate wildlife translocation projects;
 - Oversee animal monitoring and tracking activities;
 - Coordinate use of park aircraft for conservation, LE and other field operations;
 - Provide field support to research partners, film crews, etc.
- Ensure all Operations activities conducted in accordance with African Parks policies and Standard Operating Procedures (SOP's);
- Ensure the Operations teams adequately resourced (financial, people, equipment, etc) to effectively meet their day-to-day operational requirements;
 - Support and advise department heads to resolve challenges;
 - Provide coaching to department heads.
- Build a strong values-based team culture in the Operations function;
- Provide accurate and meaningful reports on all park operations activities to the Park Manager.
- **Minimum Requirements:**
 - Relevant tertiary qualification, eg park operations / conservation / wildlife management
 - Pilot's licence an advantage
 - 5-10 years working experience
 - 3-5 years' experience working in similar environments and roles
 - Experience in non-profit organisations an advantage
 - Experience working in multi-cultural environments
 - Good communication skills
 - Language skills: Good knowledge of Portuguese is an added advantage
 - Good financial management skills
 - Strong project management skills
 - Analytical skills
 - Stakeholder relationship management skills
 - Strong interpersonal skills
 - Strong team leadership skills
 - Results oriented
 - Highly resilient – must be able to work in remote and challenging environments
 - Adaptable

To apply, please email your CV and cover letter to hadmin@africanparks.org by **24 November 2021**

Should you not hear back from us within 2 weeks after closing date, please take it that your application was unsuccessful.